



# SEAFORTH BAPTIST CHURCH

## Inclusion Coordinator

Position: Inclusion Coordinator  
Load: up to 8 hours per week  
Responsible to: Lead Pastor

### ***Key responsibilities:***

- developing and implementing a process for pastoral care to the church community and wider community
- coordinating welcoming team and prayer chain
- following up visitors and new members
- encouraging small group leaders through regular communication, mentoring and sourcing materials (if needed)
- supporting growth of new small groups
- participating in weekly Sunday gatherings, sharing publicly about the key needs of the community
- coordinating occasional social activities
- attending / chairing weekly pastoral team meeting.

### ***Requirements:***

- a demonstrated ability in pastoral care / social work / community development
- a sense of commitment to SBC
- mature with a growing faith in Jesus.

### ***Salary and conditions:***

- Salary range \$30 - \$40 per hour (plus super), dependent on skills and experience
- Any offer of employment is subject to:
  - agreeing to abide by the SBC Code of Conduct
  - completion of a Screening Check Questionnaire
  - undergoing a National Police Criminal Record Check and WWCC Check.

# BE • SPEAK • DO

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